

Immunization Information Systems (IIS) Business Plans

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Operations Team Lead

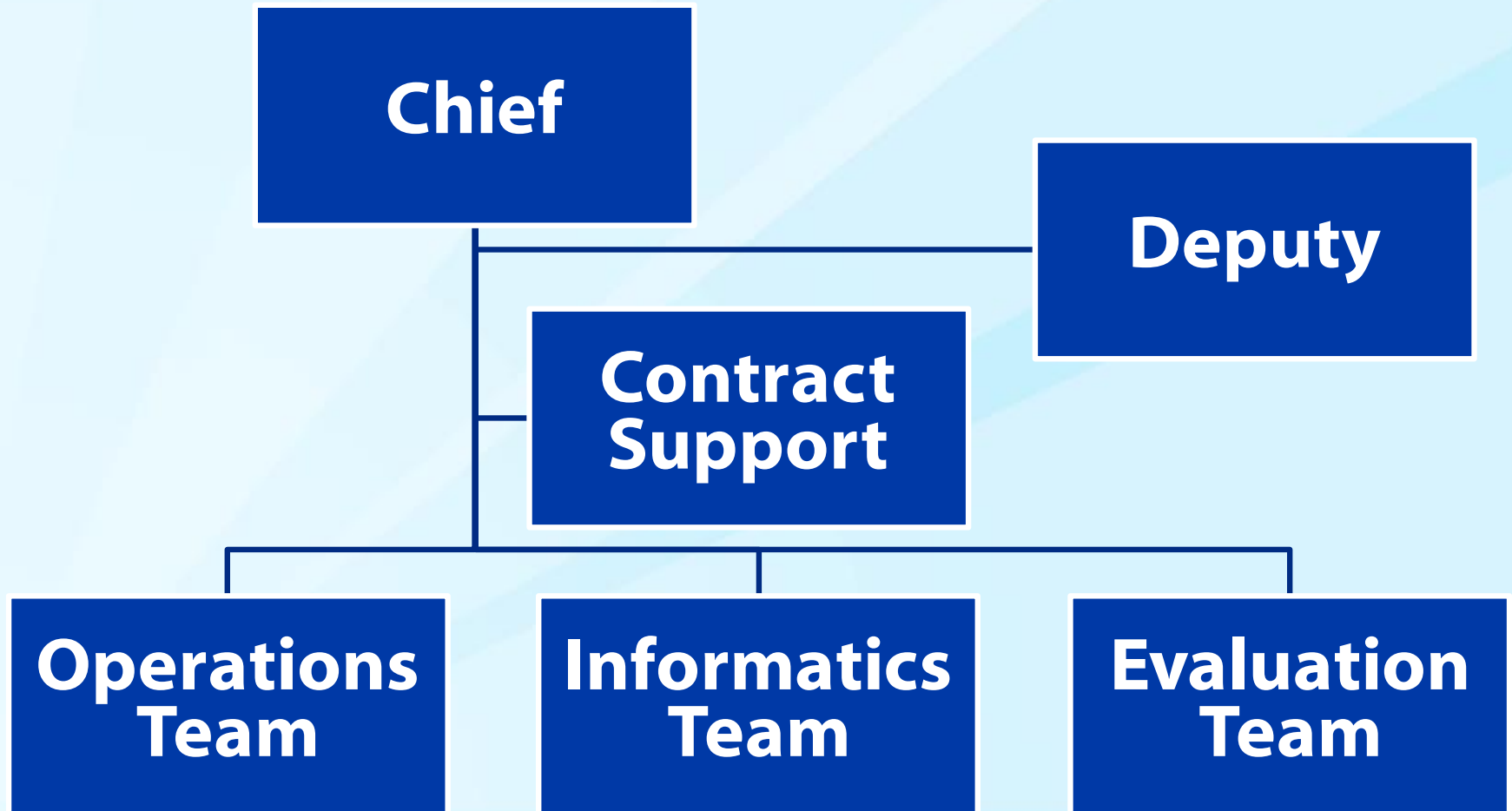
Immunization Information Systems Support Branch

Immunization Services Division

National Center for Immunization & Respiratory Diseases



Immunization Information System Support Branch – Organization



Operations Team

Team Lead – Janet Fath

Consultants

Amanda Bryant

Bobbie Strickland

Susan Brown

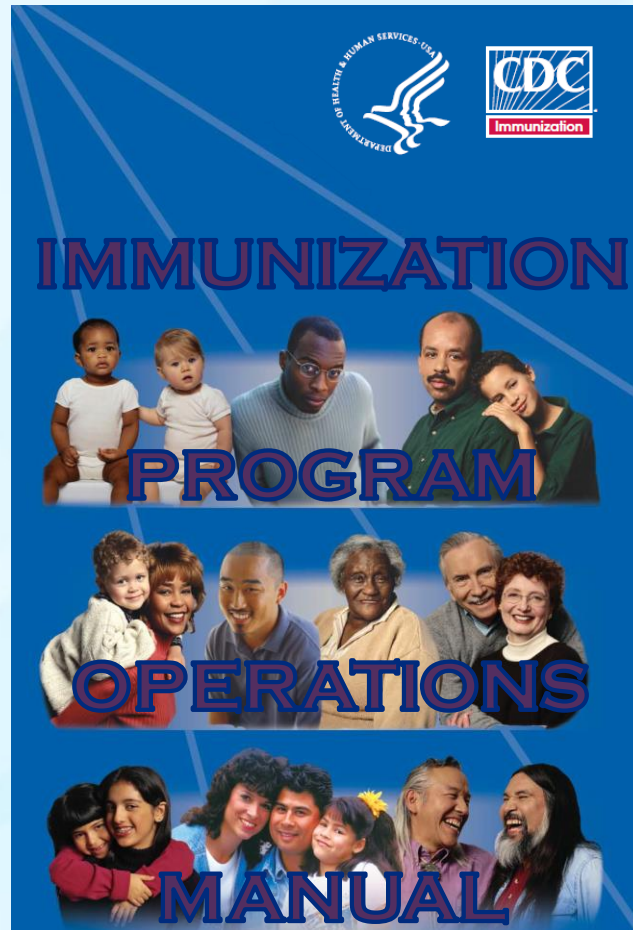
Contract Support Staff

Tonya Joyner

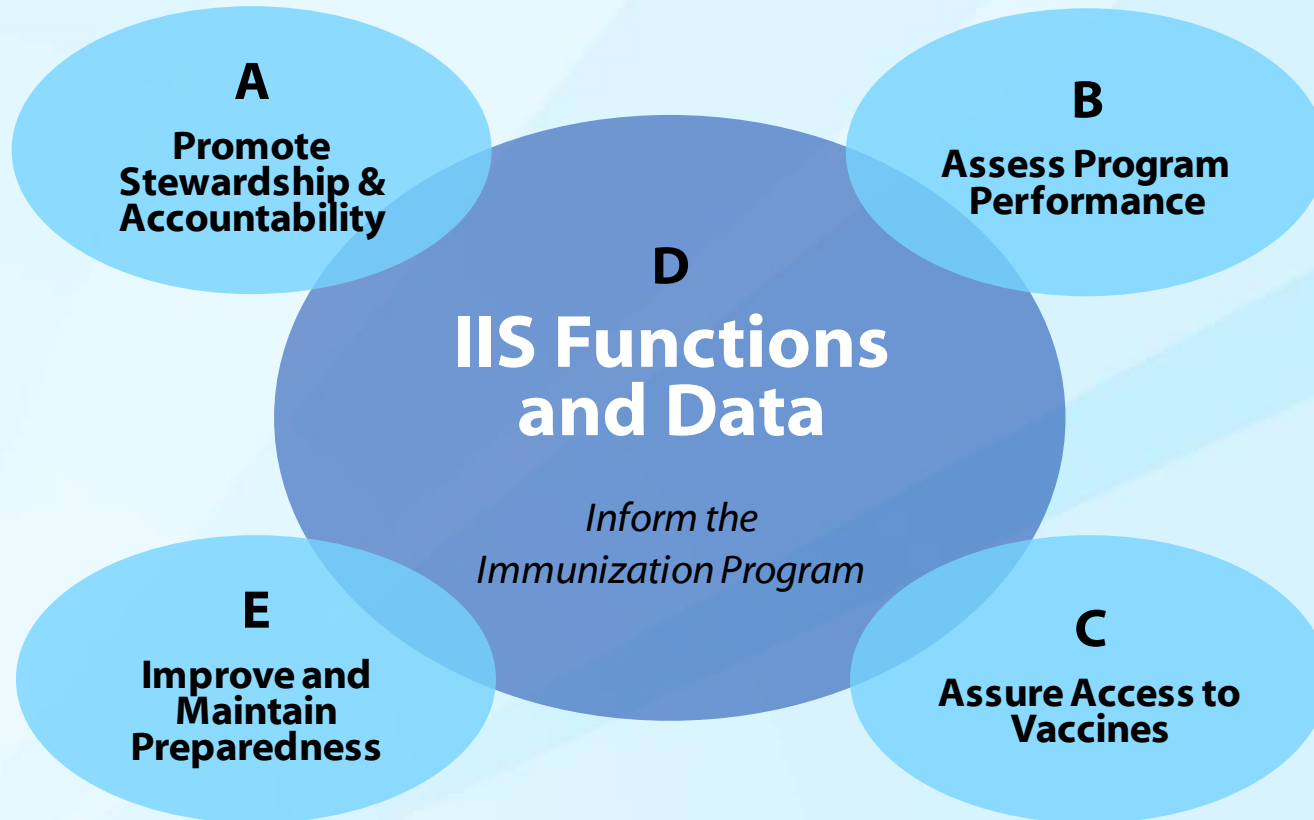
Veda Harrell

To Request Assistance – IIInfo@cdc.gov

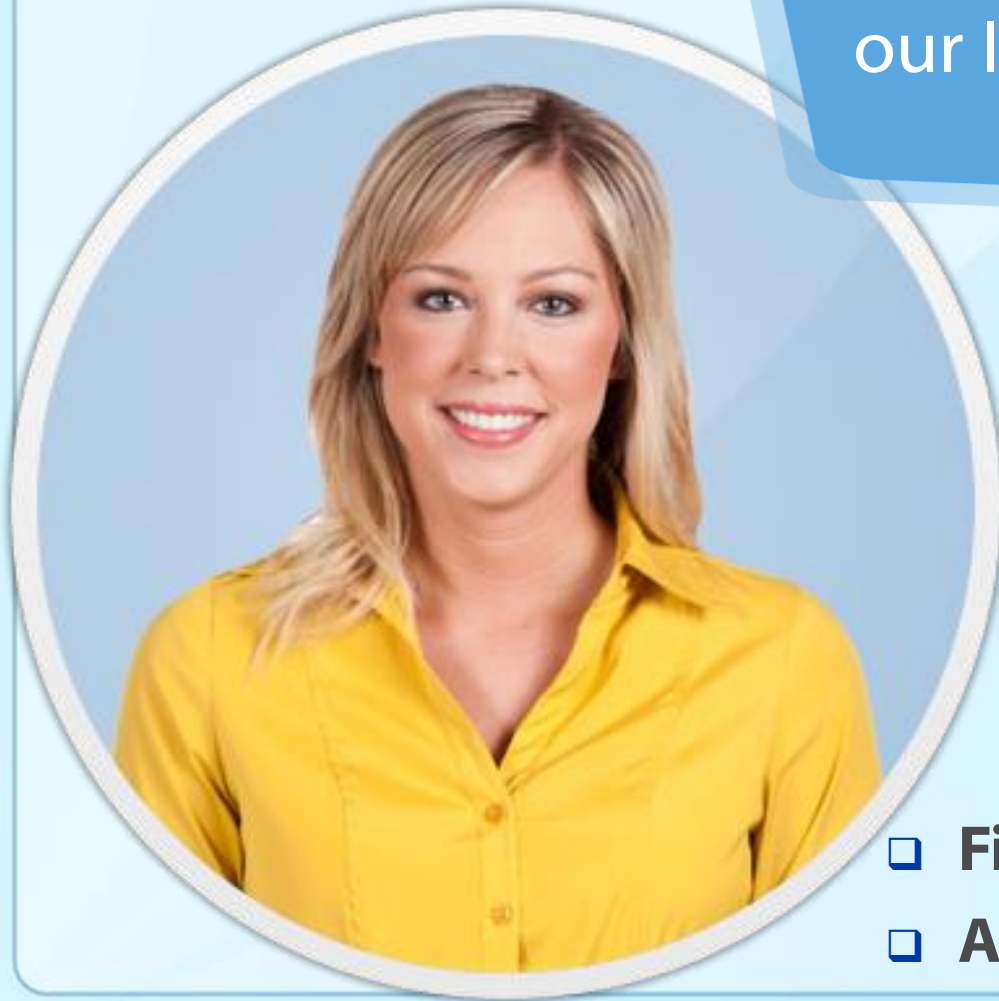
IPOM



IPOM



Our business plan is
driving improvement in
our IIS!



- ❑ **Five-year strategic plan**
- ❑ **Annual implementation plan**

A Requirement... and a Useful Tool

- ❑ Assists with planning and program goals**
- ❑ Facilitates discussion: Are goals and objectives achievable with available resources?**
- ❑ Provides a sharable narrative of your program for shareholders**
- ❑ Can demonstrate the need for increased funding and/or staffing**

Components of the Business Plan

1

Vision
Statement

2

Mission
Statement

3

Environmental
Scan

4

Gap Analysis

5

Goals

6

Objectives

7

Activities

8

Metrics

9

Staffing Plan

10

Budget

**Business
Plan**

A short break from talking about business plans...

Programmatic Goals and Functional Standards

Programmatic Goals



Functional Standards

Recent Developments

Programmatic Goals



Functional Standards



Operational Guidance

Outlook for the Functional Standards

Programmatic Goals



Functional Standards

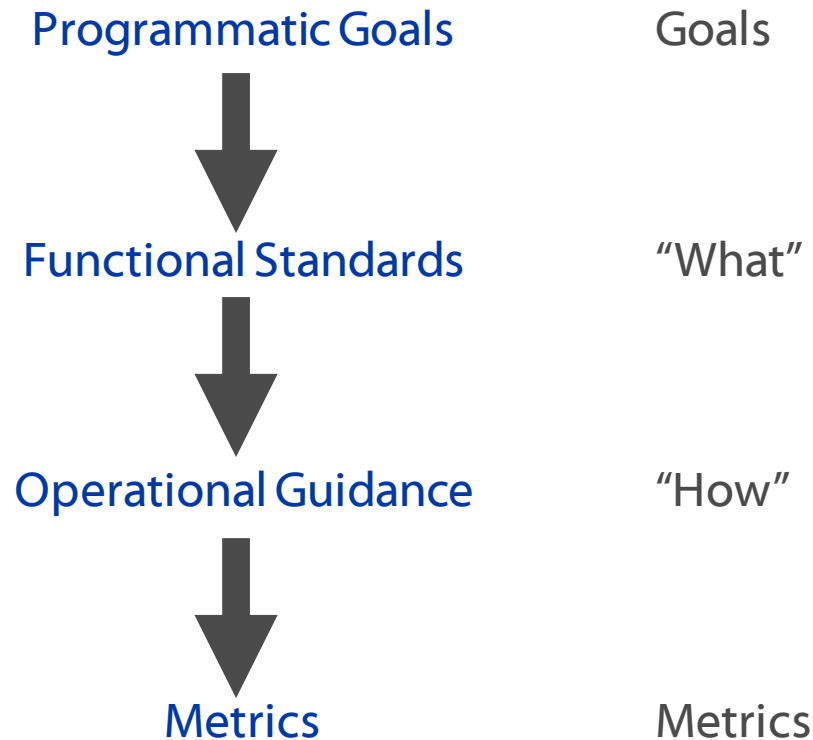


Operational Guidance



Metrics

Outlook for the Functional Standards



An Example

Programmatic Goals



Functional Standards



Operational Guidance



Metrics

Goal: [1] Support the delivery of clinical immunization services at the point of immunization administration, regardless of setting.

What: [1.1] The IIS provides individual immunization records accessible to authorized users at the point and time where immunization services are being delivered.

“How”: [1.1.2] All enrolled immunization provider sites in a jurisdiction can query an individual's immunization history in the IIS.

Metrics: TBD

Back to business plans...

IIS Business Plan Guidance

- ❑ **CDC sent IIS business plan guidance that ties together**
 - operational guidance statements for IIS functional standards
 - foundational IIS areas for 2016
 - awardee-specific status indicators
 - recommended actions and resources
- ❑ **This information should help with your**
 - environmental scan
 - gap analysis
 - goals
 - objectives
 - activities

Sample IIS Business Plan Guidance

Program Goal 1: Support the delivery of clinical immunization services at the point of immunization administration, regardless of setting.

Operational Guidance Statements and Recommended Actions		Status								
1.1.1	<p>Provider sites that administer ACIP-recommended pediatric and adult immunizations in the jurisdiction are enrolled in and are regularly submitting data to the IIS.</p> <p>Note: The focus for 2016 is for immunizations administered to children 0 to 6 years of age.</p>	<p>IISAR 2014 values reported were as follows:</p> <table><tr><td>VFC Enrolled:</td><td>1873</td></tr><tr><td>VFC Reporting:</td><td>97.7%</td></tr><tr><td>Non-VFC Enrolled:</td><td>11941</td></tr><tr><td>Non-VFC Reporting:</td><td>86.0%</td></tr></table>	VFC Enrolled:	1873	VFC Reporting:	97.7%	Non-VFC Enrolled:	11941	Non-VFC Reporting:	86.0%
VFC Enrolled:	1873									
VFC Reporting:	97.7%									
Non-VFC Enrolled:	11941									
Non-VFC Reporting:	86.0%									
<p>Recommended Actions for 2016</p> <ul style="list-style-type: none">• Follow the MIROW Data Quality Assurance in Immunization Information Systems: Selected Aspects guide to identify providers active in the IIS that should be inactivated.• Identify and enroll pediatric immunizers in the jurisdiction not currently enrolled in the IIS. Note: Both VFC and non-VFC providers should be targeted for enrollment.• Ensure that all enrolled pediatric providers are regularly submitting data to the IIS.										

Keep it Simple

What... do you want to do?

How... are you going to do it?

When... are you going to do it?

Who... is going to do it?

How... are you going to pay for it?

A Good Business Plan is...



- ☐ **NOT a template**
- ☐ **NOT a worksheet**
- ☐ **NOT constrained by your eGrATIS objectives**
- ☐ **NOT more complicated than it needs to be**

Resources

- ❑ **Sample business plans from your IIS colleagues**
- ❑ **Internet**
- ❑ **Your IISSB Consultant (or a request to IISInfo@cdc.gov)**

Thank You!

**Your IIS business plan is due to IISInfo@cdc.gov
by COB on March 31, 2016.
(Copy your POB Project Officer.)**

Send questions to IISInfo@cdc.gov