

# Alabama

**Public Health Interjurisdictional Immunization  
Information System Memorandum of Understanding**

# Public Health IIS Interjurisdictional Memorandum of Understanding

This document provides a fillable form for a Memorandum of Understanding (MOU) for secure, electronic exchange of immunization information among governmental entities that operate a population-based immunization information system (IIS). It proposes terms and conditions that allow for the secure exchange of information among IIS. However, laws that govern IIS vary among jurisdictions, so AIRA recommends review by jurisdictional legal counsel prior to signing on. Authorized signatories may vary by jurisdiction.

The American Immunization Registry Association (AIRA) collaborated with the Network for Public Health Law to update this template. AIRA is serving as the Administrator of the MOU. The template was previously developed by the Partnership for Public Health Law, a collaborative of the Association of State and Territorial Health Officials, the National Association of County and City Health Officials, the American Public Health Association, and the National Association of Local Boards of Health. It was reviewed by immunization program staff and attorneys for several state health departments, and the final version was supported by the Interjurisdictional Community of Practice, a group co-facilitated by AIRA and the Association for State and Territorial Health Officials (ASTHO). Jurisdictions who signed previous versions of the MOU do not need to resign the most recent version. The July 2020 MOU and July 2019 MOU contain the same terms. The 2020 revisions clarified the title and the instructions for signing, corrected typographical errors, updated website URLs and added a reference to the Immunization Gateway.

The parties to this MOU are all IIS jurisdictions that have signed the MOU and submitted their signed copies to AIRA. These jurisdictions are then able to exchange data across jurisdictional lines. AIRA is not a party to the MOU.

Signed MOUs that include pages 2-9 of this fillable form should be submitted to AIRA via email to [info@immregistries.org](mailto:info@immregistries.org). Signed MOUs will be collated into one document and posted on the members only section of the AIRA website at [repository.immregistries.org/resource/compiled-multistate-memoranda-of-understanding-for-interstate-exchange/](https://repository.immregistries.org/resource/compiled-multistate-memoranda-of-understanding-for-interstate-exchange/) to provide visibility to all signatories.

Please send any questions regarding this template to [info@immregistries.org](mailto:info@immregistries.org).

23. Withdrawal and termination.

A. Without cause. A party may withdraw its participation in this MOU, without cause, by providing thirty (30) calendar days written notice to AIRA.

B. Material breach. A sending party may discontinue providing information to a particular receiving party that has materially breached its responsibilities under this MOU by providing written notice of material breach to the particular receiving party along with an informational notice to AIRA. Before such discontinuation, the sending party may provide the breaching party with fourteen (14) calendar days after receiving notice of a material breach to provide assurances deemed satisfactory to the sending party that: (a) reasonable steps are being taken to effect a cure; (b) such cure will be completed no later than thirty (30) calendar days from notice of the material breach; and (c) the breaching party has taken reasonable steps to prevent the recurrence of such material breach.

24. Notices.

Notices required or desired under this MOU may be provided to a party or to AIRA by electronic mail; first class, registered or certified mail, postage prepaid mail; facsimile; personal delivery; or by a nationally recognized next day courier service.

Notices to a party shall be provided to the agency representative, or his or her successor, as identified below:

Name of party representative: Chevonne Tyner

Title: Registry Branch Manager

Contact information: (334) 206-2042

A party shall notify AIRA of any change of information concerning its agency representative within 5 (five) business days of the change. AIRA will display the name, title, and contact information for each party's current agency representative on its members only website that is accessible to all signatories to the MOU.

25. Governing law. Each party shall be governed by the laws of its own jurisdiction and any applicable federal laws.

26. Entire agreement. This MOU specifies the entire agreement between the parties.

27. Counterparts. This MOU may be executed in any number of counterparts, each of which will be deemed to be an original with regard to the signatory, and all the counterparts together shall constitute one and the same MOU.

Public Health Jurisdiction: Alabama Department of Public Health

Agency Name: Bureau of Communicable Disease

Signed by: *Chevonne Tyner*

Print Name and Title: Chevonne Tyner - Registry Branch Manager

Date: July 16, 2021