DAR
Load Step

Instructional Slides

January 2026

DAR Process Overview

Extract
- IIS staff will pull a pre-defined cohort of patients from their production database into a flat file.

Transform
- IIS staff will run an AIRA-provided tool on their extracted data. This tool will assess for data quality indicators. The output of this tooling will be a set of aggregate detections void of identifiable patient data.

Load
- The aggregate file generated during the Transform step will be uploaded to AIRA for analysis.

Analyze
- AIRA will analyze and produce individualized reports for the IIS to review and use to improve their data quality.

Load Steps

1. Access AART
2. Navigate to load screen
3. Upload ADF file

Access AART

Click on the **Testing & Discovery** tab in the left column.
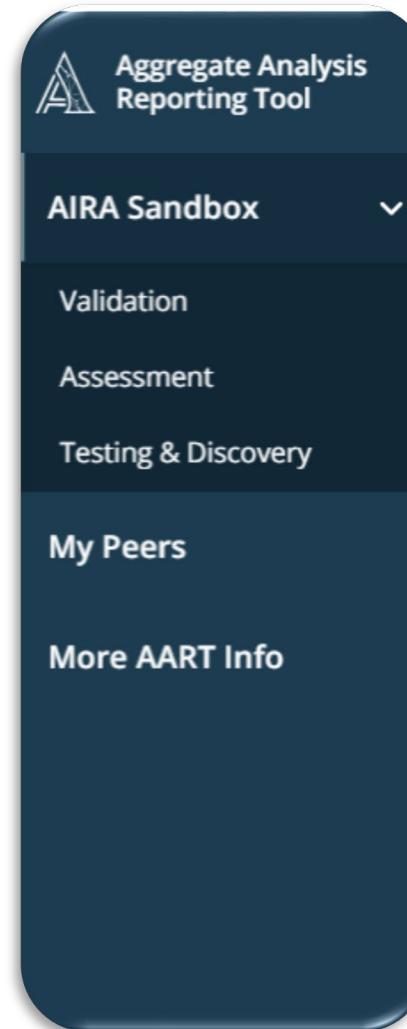
Click on Upload DAR File

Testing and Discovery

Testing & Discovery gathers preliminary information on community alignment with standards.

Disable any pop-up blockers. The qDAR upload tool will open in a new window.

Upload the file

The screen will refresh and take you to the NIST qDAR file upload tool.

Click the **File Selection** box.
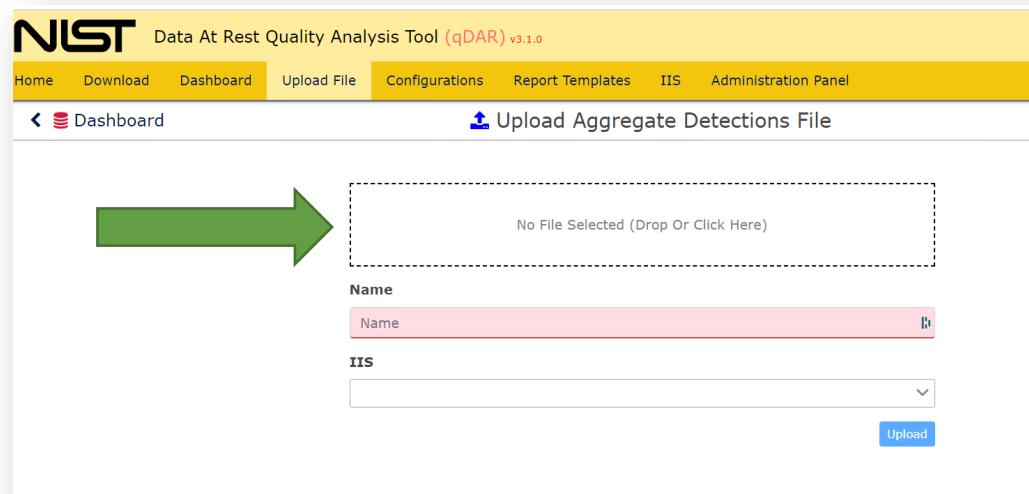
Then select the **ADF.data file** created by the command line tool.
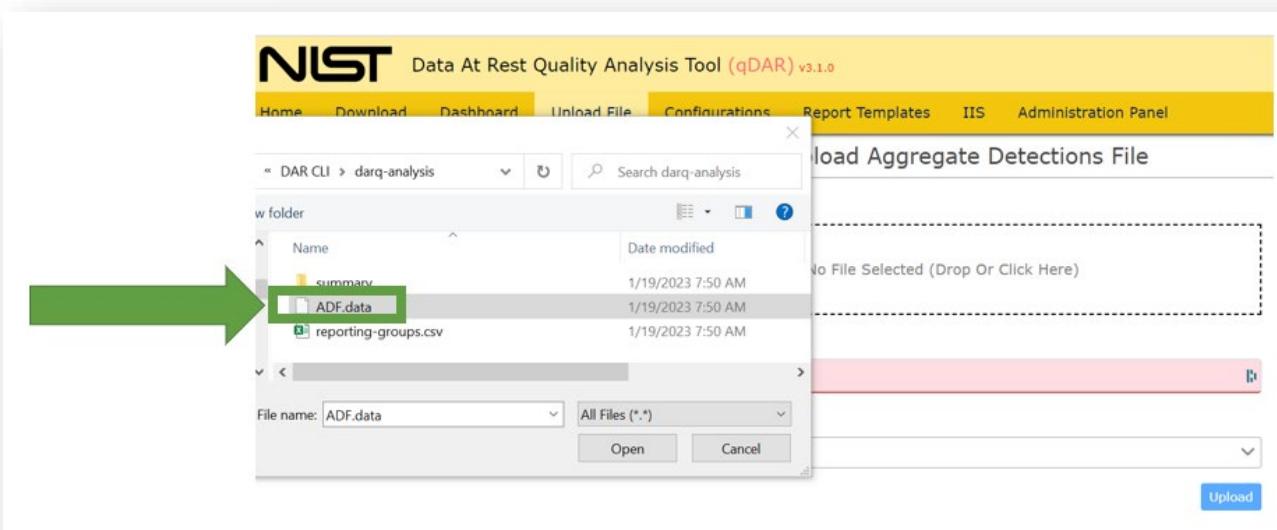
Upload the file – Cont'd

Although the name of the upload file is not significant, you can add a title and date to help with tracking!
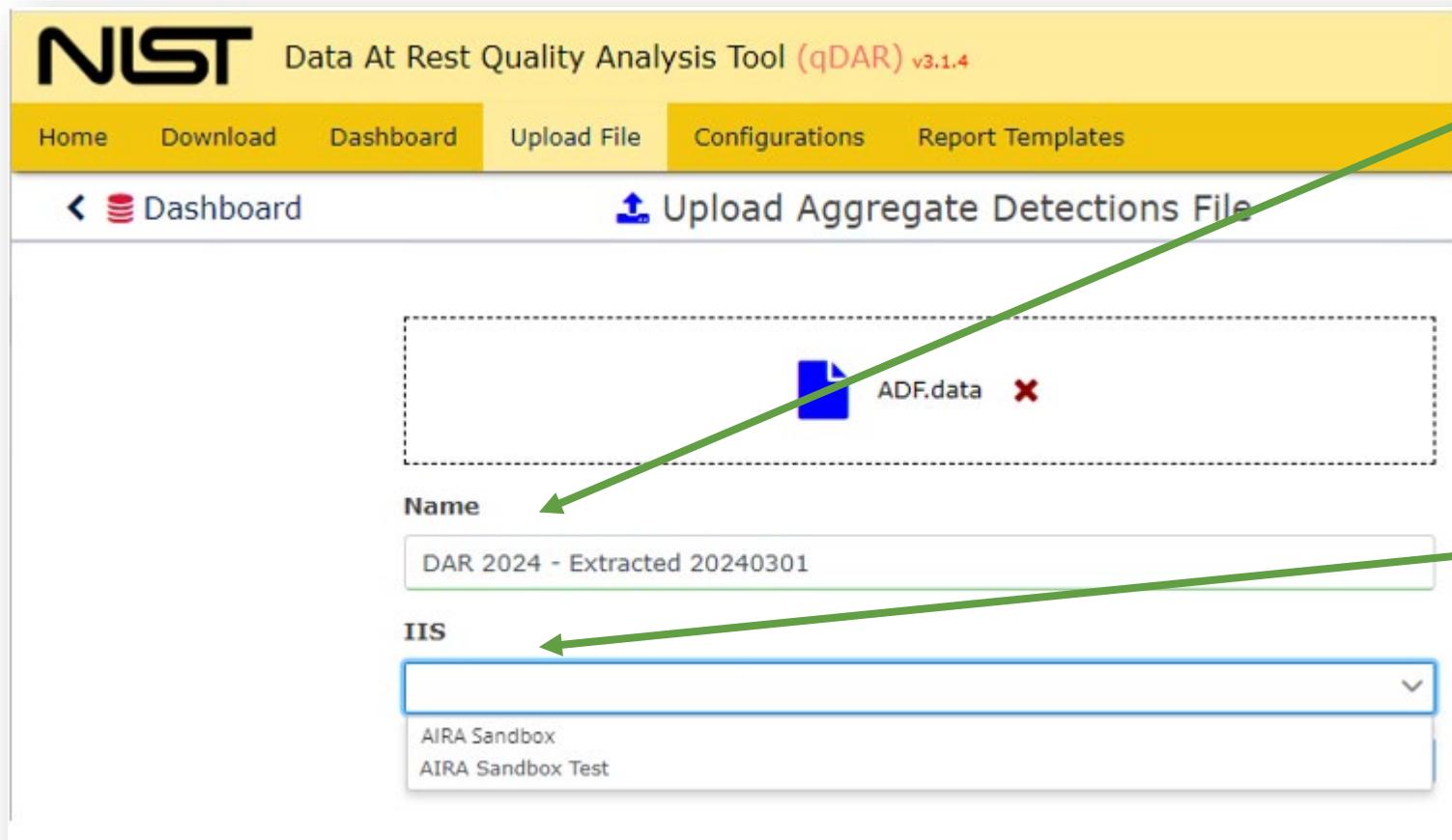
Some users have access to more than one IIS system. Be sure to select the proper IIS!

Upload Completed!
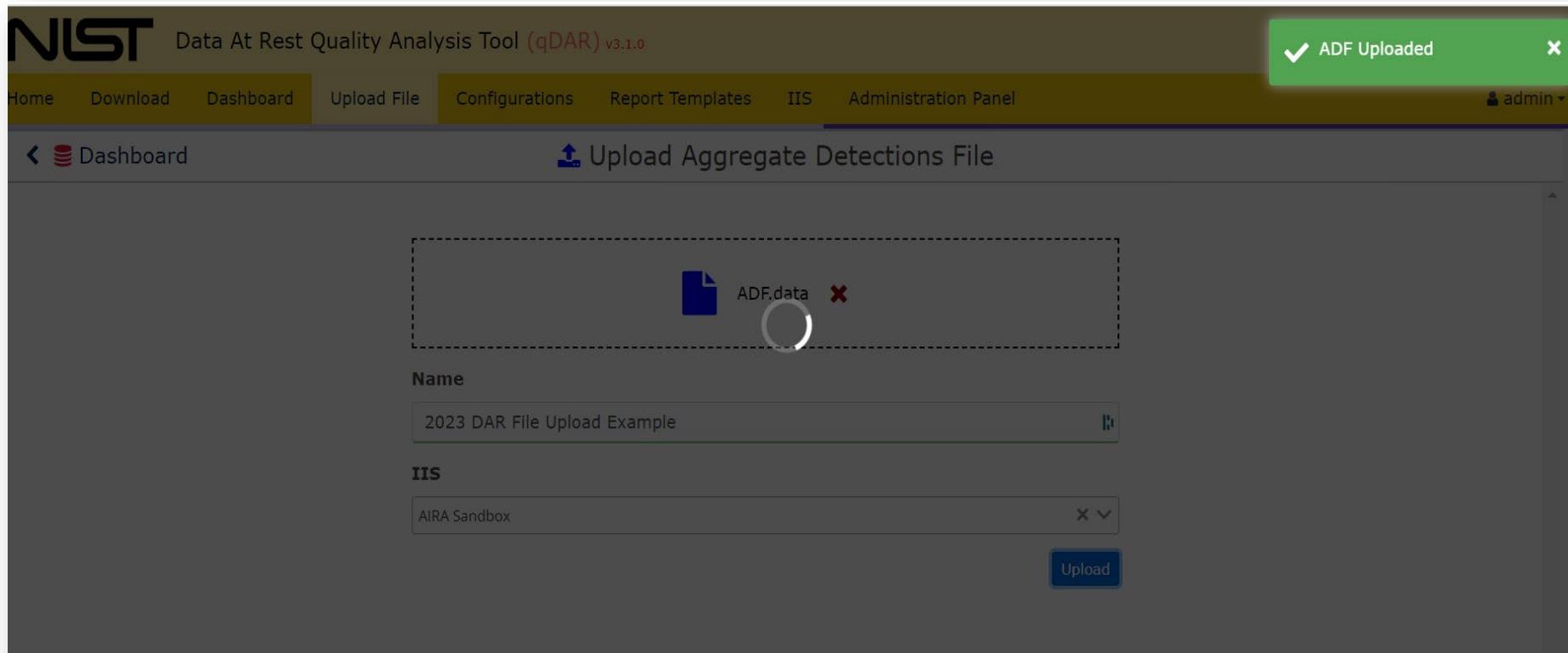
Next Steps

- AIRA will conduct data quality checks on the file and then produce reports.
- You will be notified by email once the reports are generated.

When all else fails...
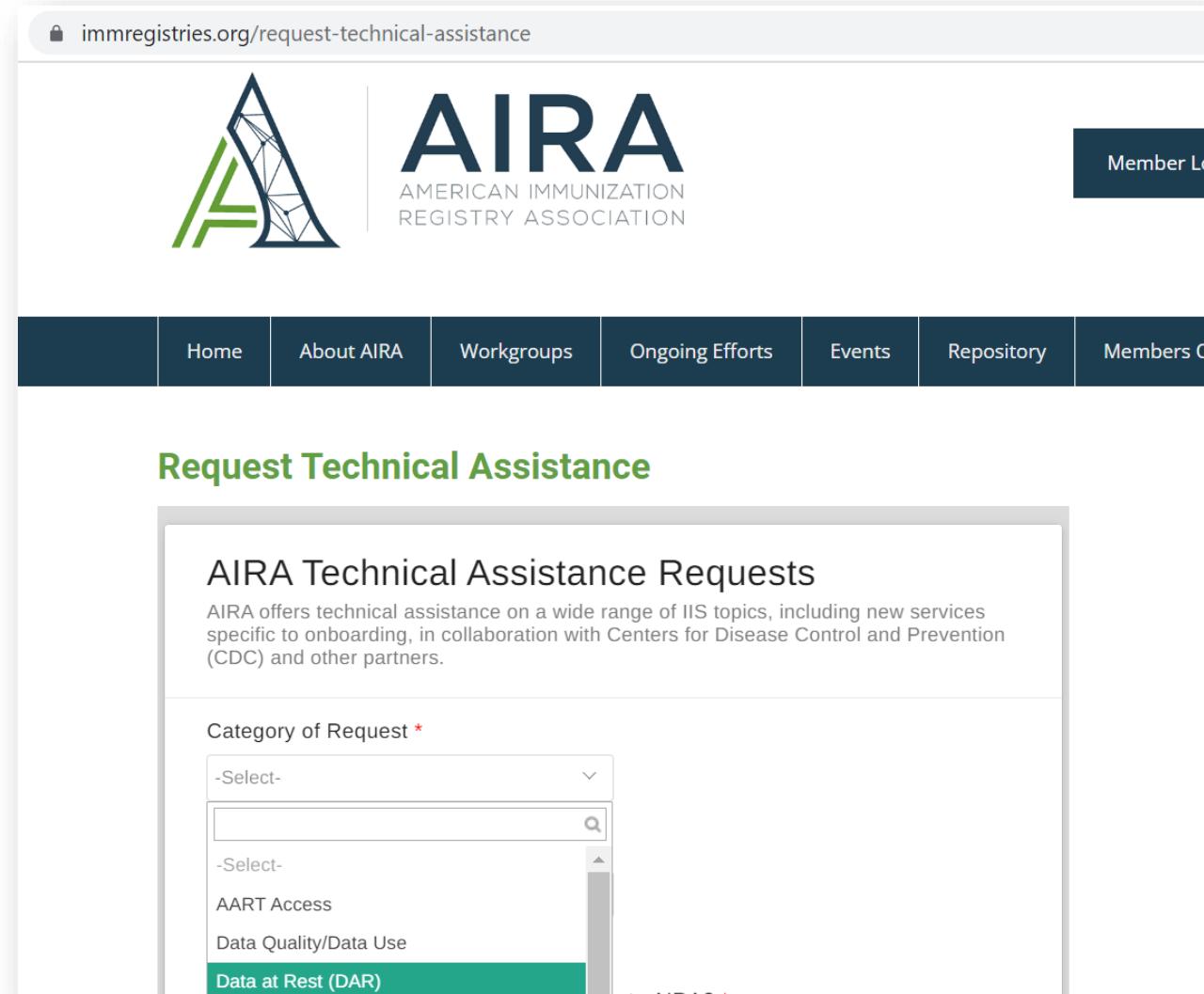
Submit a DAR technical assistance request at: https://www.immregistries.org/request-technical-assistance