

docket[®]

FOR SCHOOLS

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About Docket® For Schools

Docket For Schools is an **IIS-integrated web app** for School Nurses, School Administrators, School Registrars, Superintendents, and Public Health stakeholders that...

- a) **calculates** each student's **compliance** with grade entry requirements
- b) **handles** reporting of **paper records** (“overrides”) **and exemptions**
- c) **automates** required **state and federal reporting**

Additional functionality includes the ability for school nurses to generate (i.) multi-lingual parental follow-up letters, (ii.) apply enrollment conditions (e.g., McKinney-Vento status), (iii.) preview future changes to students' immunization statuses, (iv.) export students' IIS Immunization Record PDFs, (v.) add/modify/delete students individually or in bulk, (vi.) select specific IIS records if IIS returns multiple records, (vii.) transfer students to different schools using shared permissions, (viii.) authorize temporary access to public health stakeholders, etc.

Top Advantages of Docket For Schools

For School Nurses:

- **Simplifies and standardizes reporting** to the state by eliminating the need to manually tabulate each student's compliance using a separate online survey
- **Saves time for nurses** by automating calculating immunization compliance students with IIS records (often, most students)
 - Identifies the subset of students requiring action

For Public Health Departments:

- **Offers real-time statewide visibility** for school-based immunization record reporting, data completeness, and at-risk student populations
- **Automates** creation of **CDC reports**

How to Complete Immunization Reporting

1. [Sign in to Docket For Schools](#) using your school-assigned email address

Note: the web app uses secure passwordless sign-in links for authorized users. Contact your school administrator or the health department's immunization program for access.

2. Upload your student roster spreadsheet using the template

Note: Docket For Schools automatically queries IIS using student rosters.

- Optionally, you may assign a School Registrar users to manage your student roster
- Re-download your roster to make changes (e.g., students changing grades)
- You can also add, modify, and delete students individually



3. Prioritize student follow-up based on IIS data

- a) Apply exemptions, overrides (e.g., paper records), and enrollment conditions as needed
- b) Generate canned parental follow-up letters for students missing immunizations

Not Included in Today's Demo:

- Automated reporting of exemptions from IIS
 - Refer to: [Utah's Exemption System Transformation](#) 2026 AIRA National Meeting Presentation
- Automated student roster updates
 - Dept. of Education > Dept. of Health > Docket For Schools
- Event-based email reminders
 - E.g., “it’s time to submit your report”



Top Frequently Asked Questions

Q: My school logs immunization data in our SIS platform. **What's the purpose of Docket For Schools?**

A: Docket For Schools serves as your state or jurisdiction's school immunization survey. It does not replace your SIS.

Q: **How do I add my students to Docket For Schools?**

A: You can [upload a spreadsheet of your students](#) (or add/edit them individually) on the Roster page. The format of the spreadsheet mirrors the data you can export from popular SIS platforms. Additionally, you can [invite a Registrar user](#) (e.g., school IT personnel) from your school (Staff > Invitations > "+ Invite") if you'd like assistance managing your student roster in Docket For Schools. Registrars can manage students but cannot view immunization data.

Q: **What if not all my students have IIS records?**

A: As a School Nurse, you can [log paper records](#) (i.e., "Overrides"), [exemptions](#), and/or [enrollment conditions](#) (e.g., grace periods, McKinney-Vento status) for the purposes of back-to-school immunization reporting.

Q: **What if I have a lot of students with paper records outside of the IIS?**

A: You can [use bulk actions](#) to apply overrides (or exemptions) en masse.

Q: **How does Docket For School interpret IIS data to determine student immunization compliance?**

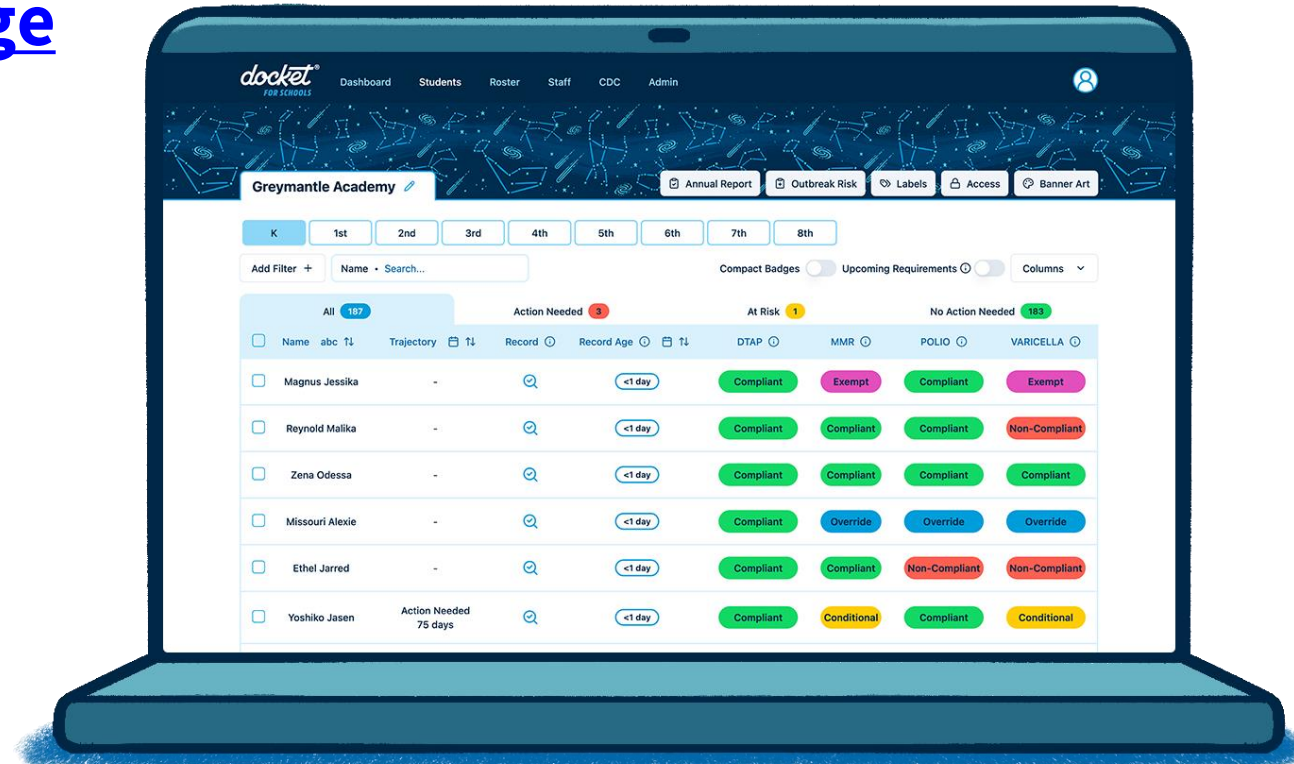
A: Clicking on students' color-coded immunization status tag provides additional clarification.

Handy Docket For Schools Resources

[Docket For Schools Landing Page](#)

[Dose Validity Evaluation Tool](#)

[Video Tutorial Guides](#)



Note: The Docket Dose Validity Evaluation tool (Student Mode) and the video tutorial guides are specific to each jurisdiction.

Thank you for giving us a “shot!”